**Latino Community Development**

**Commission Meeting Minutes**

Thursday, June 16, 2016

6:30pm-8:00 pm

1. Called to order 6:35pm
2. Acknowledgements 6:35pm – 6:37pm
3. Commissioners and members of MOLA in attendance were Anne M. Garcia, LICSW Chair, Johnny S. Garcia, Yasmin Serrato-Muñoz, Jonas Minino, Catalina Talero, Dr. Angelo Gomez, Angelique Sina, Ricardo Villalba and Julio Guity-Guevara
	1. The commissioners and guests from LULAC introduced themselves
4. LULAC Presentation 6:37pm – 7:08pm. LULAC representatives:
	1. Shared information about their summer work with youth and their upcoming LULAC Youth & Collegiate Symposium
	2. Discussed EXPO Latino & National Convention
	3. Requested 200 of the “Somos Washington” lapel pins from MOLA for their upcoming expo
	4. Circulated Volunteer email sign-up sheet
	5. Explained that George Washington University is the “Youth College Environment Exploration” partner for 2016
	6. Discusses workshops and trainings available at EXPO
	7. At least one presidential candidate for the Commission has agreed to come out, precise date is not yet confirmed
	8. Asked about their security and discussed general credentials of the security team
5. General Announcements 7:08pm - 7:15pm
	1. Yasmin Serrato-Muñoz announces that she is working on an event with Martha’s Table
		1. Collecting professional clothes for donations
		2. Collecting clothes until July
	2. Jonas Minino
		1. There is a vigil for Orlando victims at TOWN Dance Boutique at 9pm no closing
		2. Vigil/fundraiser donate ad hoc
6. Commissioner Requests for Updates from MOLA 7:15pm – 7:45pm
	1. When will Commissioner names and bios be added to the website?
		1. Angelique Sina suggests that we exchange bios/photos via Google Group in between meetings
		2. Sina suggests this may facilitate the process of securing bios/photos
	2. What kind of action will be taken between meetings regarding agreements made in meeting?
	3. What kind of communication mediums will be used?
	4. How can we facilitate ethics training for all?
	5. Who is our point of contact? If a commissioner emails Jackie, who responds? Who is the appropriate liaison? This information has previously been requested.
	6. When will we have a chance to review the State of Latinos stats sheet? This is not the first time this information has been requested.
	7. Deputy Director Julio Guity-Guevara join the meeting and:
		1. Asks how many commissioners have received their government emails
		2. Suggests creation of a Google group, is told this already exists, it is private to Commissioners
		3. Suggests that two Google groups should exist: one that includes MOLA office employees and one that does not
		4. Suggests that a Commissioner sub-committee should be created that will be responsible just for communication
		5. Specifies that meetings should be audio and/or video-audio recorded
		6. Specifies that Susanna Castillo is the point of contact for communications at MOLA
		7. Discusses notes from previous meetings
		8. Suggests committee review of official notes and communications
		9. In addition to himself and Susanna Castillo, Ingrid Gutierrez is the third person that Commissioners are referred to for quality control, especially in communications
		10. Suggests at least three operational committees on the commission: a) fiscal b) communication c) planning and administration
		11. Distinguishes between thematic and operational committees. Thematic examples include: housing, health & human services, education etc.
		12. Shares a State of Latinos stats sheet that MOLA is collaborating with census bureau and could use help with analysis of data. Commissioners express interest and willingness to help.
		13. Offers to share the actual template document with Commissioners so that they have it on hand.
		14. Suggests standardization in bios/photos
7. Move to close the meeting
8. Meeting adjourned 8pm

Minutes compiled by Catalina Talero