

GOVERNMENT OF THE DISTRICT OF COLUMBIA



Executive Office of the Mayor
Office on Latino Affairs

Adrian M. Fenty
Mayor

Mercedes Lemp
Director

NEWS FROM THE OFFICE ON LATINO AFFAIRS (OLA)

Job and Community Announcements Anuncios de empleo, Actividades y Reuniones

August 15th, 2010 – August 31st, 2010



15 de agosto de 2010 – 31 de agosto de 2010

THE OLA'S CALENDAR CAN BE VIEWED AT [Office on Latino Affairs](#).

JOB ANNOUNCEMENTS



■ [Department of Health Care Finance](#) –
Program Specialist (\$45,345 - \$58,386) –16179 – CS-301-09 –Full-Time Regular – **Opening Date:** July 22, 2010 – **Closing Date:** Open Until Filled – **Tour of Duty:** 8:15 am - 4:45 pm Monday – Friday. Open to the General Public – **Promotion Potential:** No Known Promotional Potential – **Collective Bargaining Unit (Union):** This position is in the collective bargaining unit represented by AFSCME 2401 and you may be required to pay an agency service fee through direct payroll deduction.

Brief Description of Duties: The position is located in the District of Columbia, Department of Health Care Finance (DHCF), Office of Health Care Innovation. The incumbent has responsibility for performing duties associated with enrolling and maintaining enrollment of eligible D.C. residents in the health expansion programs, including but not limited to the Healthy D.C. Program. **Specialized Experience:** Experience that equipped the applicant with the particular knowledge, skills, and abilities to perform successfully the duties of the position, and that is typically in or related to the work of the position to be filled. To be creditable, at least one (1) year of specialized experience must have been

equivalent to at least the next lower grade level in the normal line of progression for the occupation in the organization.

Notice of Non-Discrimination: In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code, Section 2-1401.01 et. seq., (Act) the District of Columbia does not discriminate on the basis of actual or perceived: race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, familial status, family responsibilities, matriculation, political affiliation, genetic information, disability, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

Equal Opportunity Employer: All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, or political affiliation.

Job Offers: Official Job Offers are made by the Department of Health Care Finance.

Submission of Ranking Factors: The following ranking factors will be used in the evaluation process. All applicants MUST respond to the ranking factors. Please respond specifically to the ranking factor(s) by either typing directly into the free form area provided or by pasting from a text document. Please describe specific incidents of sustained achievements from your experience that show evidence of the level at which you are applying. You may refer to any experience, education, training, awards, outside activities, etcetera that include the degree to which you possess the job related knowledge, skills and abilities described in the ranking factors. The information given in response to the ranking factors should be complete and accurate to the best of your knowledge. FAILURE TO RESPOND TO ALL RANKING FACTORS WILL ELIMINATE YOU FROM CONSIDERATION.

Ranking Factor #1: Knowledge of District and Federal laws, rules, policies, and procedures that govern eligibility in varied categories of public medical assistance to determine eligibility for health expansion programs. **Ranking Factor #2:** Ability to communicate in person, over the telephone, and in writing with other government agencies, members of the community, applicants, and other personnel associated with the program. **Bilingual (English/Spanish)** capabilities preferred. **Ranking Factor #3:** Familiarity and confidence in using electronic case management software, Microsoft Office software, and new technology. ACEDS familiarity is preferred. **Ranking Factor #4:** Demonstrated ability to handle eligibility or case management work in private and/or public health insurance sector. **Ranking Factor #5:** Ability to perform a variety of research and analytical support to management.

Employee Benefits: Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government's retirement plan. However, if selectee was previously employed in the District of Columbia government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment.

Residency Requirement: A person applying for a position in the Career Service, Educational Service, Management Supervisory Service, an attorney position in the Legal Service (series 905) other than in the Senior Executive Attorney Service (SEAS), or an attorney

position in the Excepted Service (series 905) who is a bona fide District resident AT THE TIME OF APPLICATION for the position, may be awarded a 10-point residency preference over non-District applicants, unless the person declines the preference points. If selected, the person shall be required to present no less than 8 proofs of bona fide District residency and maintain such residency for 7 consecutive years from the effective date of the appointment. Failure to maintain bona fide District residency for the 7-year period will result in forfeiture of employment.

Drug-Free Workplace: Pursuant to the requirements of the Drug-Free Workplace Act of 1988, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace.

Veterans Preference: Applicants claiming veterans' preference must submit official proof at the time of application.

How to Apply: All applicants including Departmental employees and other D.C. government employees must submit the District of Columbia Application, D.C. 2000.

Disposition of Resume: Resumes received outside the area of consideration and/or after the closing date will not be given consideration. You must resubmit your resume to receive consideration for any subsequent advertised position vacancies. For the purpose of employment, resumes are not considered job applications. Therefore a DC 2000 job application or online job application is required to be submitted.

Where to Apply (Judiciary Square): D.C. Department of Human Resources (DCHR) Job Center located in the South Lobby at 441 - 4th Street, NW, Washington, D.C. 20001. All inquiries should be directed to HR Answers at (202) 442-9700.



■ [Washington Metropolitan Area Transit Authority](#) (WMATA)—Reference: 100648—**Vehicle Lift Mechanic AA**—Location: Carmen Turner Facility. **Hourly Rate Range:** \$29.67—**Union Code:** 689—Opening date: August 12. **Please apply before:** August 27—

POSITION SUMMARY: Performs complex installation, maintenance and repair tasks on vehicle lifting and

hoisting equipment (e.g., fixed in ground lifts, parallel and portable lifts, Whiting car hoists, etc.). Performs installation, maintenance and repair of mechanical, electrical, electronic, hydraulic, drive and power systems, and troubleshooting related problems.

MAJOR DUTIES: Performs mechanical, electrical, electronic, hydraulic and power systems tasks on in ground and portable vehicle lifts. Troubleshoots, repairs and calibrates associated components. Assists with installation, replacement, relocation and setup of vehicle lifts and associated components and fixtures. Repairs and overhaul's defective components, operates devices to test performance; lubricates and cleans components and equipment. Makes major adjustments to functional components, devices and control systems. Performs preventive maintenance inspections in compliance with approved schedules. Ensures work is accomplished in a timely manner and that all employees contribute equally. Review completed work to check that the supervisor's instructions have been met. Amends or rejects work of employees in group not meeting established standards. Provides information to a supervisor that may be used in making personnel decisions about employees (e.g. performance, disciplinary problems, commendations, etcetera). Opens electronic failure service reports and updates appropriate maintenance databases and programs.

KNOWLEDGE, SKILLS AND ABILITIES: Knowledge of the make-up, operation and installation of all components, assemblies and systems to allow for the expeditious and effective repair and maintenance of vehicle lift equipment. Ability to effectively use electronic troubleshooting tools (multimeter) and hand tools associated with the vehicle lift mechanic trade. Ability to read and interpret electrical and electronic schematics and manufacturer diagrams and manuals. Thorough knowledge of how various vehicle lift mechanic equipment is installed and operated with the ability to troubleshoot related complex malfunctions. Ability to evaluate conditions and make independent decisions based on advanced knowledge of all facets of vehicle lift mechanic technology in order to properly install, maintain and repair various lifting systems. Ability to identify and correct complex vehicle lift problems. Employee expected to perform and complete tasks independently, quickly and accurately. Employee is proficient and able to explain or demonstrate proper procedures to subordinates. Ability to analyze, evaluate and estimate any and all installations or repair tasks to be found in mass transit shops and facilities. All work will be based on accepted industry standards for type of application. Ability to provide leadership to instruct and

review work of lower level mechanics. Maintains understanding of current trends, policies, technologies and techniques of the vehicle lift equipment specifically related to mass transit. Ability to distribute work to employees in accordance with established work standards and job specifications. Knowledge of established work standards to effectively lead the assigned work group in the accomplishment of tasks. Knowledge, and demonstrated experience or ability to perform as a lead, to include the preparation of work reports, ability to follow established guidelines, practices and procedures of the craft and demonstrated ability to direct and instruct other employees. Knowledge of the Collective Bargaining Agreement.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of a high school equivalency certificate, and satisfactory completion of an acceptable vocational school and/or training program in vehicle lift systems; (mechanical, electrical, electronic, hydraulic, power and drive) and have performed satisfactorily the duties of a vehicle lefty mechanic or a related field for a p[eriod of not less than six (6) years. Or, an equivalent combination of education and seven (7) years experience as a Vehicle Lift Mechanic or a related occupation.

LICENSE: Possession of a valid District of Columbia, Maryland or Virginia motor vehicle operator's license issued from jurisdiction of residence. Safe driving record with no more than four (4) points accumulated over the past three years.

MEDICAL GROUP: Satisfactorily complete the medical examination for this position, if required. The incumbent must be able to perform the essential functions of this position either with or without reasonable accommodations. Ability to perform strenuous physical tasks including frequent lifting of objects weighing up to 50 pounds and occasionally to 75 pounds. Ability to distinguish basic colors for component, wiring and safety identification.

Posted salary ranges and employment offers are subject to any union contract agreements and WMATA salary administration guidelines. Please visit WMATA's website to apply for this job: http://www.wmata.com/careers/metro_jobs/

The Washington Metropolitan Area Transit Authority is an equal opportunity employer, and encourages



■ [Washington Metropolitan Area Transit Authority](#) (WMATA)—Reference: 100634—**Position Title:** Janitor— **Location:** Branch Avenue Rail Facility--
Hourly Rate: \$12.18—Opening date: August 17 2010—
Please apply by: August 19, 2010.

POSITION SUMMARY: This is general housekeeping and related custodial work. Employee in this class performs various custodial duties within assigned areas. Employee has some latitude for independent judgment and action within established guidelines. Employee is supervised by the assigned shift supervisor.

MAJOR DUTIES: Sweeps and mops floors in locker rooms, offices, rapid transit stations and other designated areas; cleans aisles/work areas around machines in maintenance facilities; cleans outside property, to include bus loops, ramps, sidewalks, etcetera.; uses hand and powered equipment. • Cleans/ dusts ceilings, walls and overhead fixtures using long-handled brush or vacuum cleaner. • Works from ladders and other height-reaching devices to accomplish assigned tasks. • Washes windows; waxes and polishes floors using electrically powered machines. • Cleans lint, dust, oil and grease from machines using brushes or air hoses. • Arranges boxes, material, hand trucks or other industrial equipment in a neat and orderly manner. • Works variable hours. • May drive Authority's service vehicles when required. • May be required to participate in snow removal operations under severe weather conditions. • Performs related duties as required.

The above duties and responsibilities are not intended to limit specific duties and responsibilities of any particular position. It is not intended to limit in any way the right of supervisors to assign, direct and control the work of employees under their supervision.

KNOWLEDGE, SKILLS AND ABILITIES: Ability to read and write and to follow oral instructions. • Ability to perform tasks within prescribed guidelines. • Ability to utilize ladders and other height-reaching devices to reach and operate well above floor levels. • Ability to lift and move heavy items by use of physical/mechanical stress. • Ability to deal courteously and effectively with others. • Ability to work in varying weather conditions.

MINIMUM QUALIFICATIONS: High School Diploma or GED, preferred; however, during the first 90 days of employment, the incumbent must provide evidence of having graduated from High School, or have a GED, or

pass a reading skills requirement test established for the position for the Authority.

Must be at least 18 years of age.

LICENSE: Possession of, or the ability to rapidly obtain a valid District of Columbia, Maryland or Virginia motor vehicle operator's permit issued from jurisdiction of residence.

MEDICAL GROUP: Satisfactorily complete the medical examination for this position, if required. The incumbent must be able to perform the essential functions of this position either with or without reasonable accommodations.

Posted salary ranges and employment offers are subject to any union contract agreements and WMATA salary administration guidelines. Please visit WMATA's website to apply for this job:
http://www.wmata.com/careers/metro_jobs/

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■ [Covenant House Washington](#) is seeking a resourceful and energetic professional who will compassionately commit to providing high-quality academic instruction to disadvantaged, disconnected older youth. **JOB TITLE:** Education Specialist. **PURPOSE OF POSITION:** The Education Specialist is responsible for providing high-quality academic instruction in a supportive, developmental learning environment in order to assist the youth we serve to achieve educational, career, and life-long learning goals. **RESPONSIBLE TO:** The Coordinator of the Work Readiness Education and Training Center

SUMMARY OF DUTIES: (Responsibilities include, but are not limited to, the following):

Work with the assessment specialist to determine the educational level and needs of the youth through the use of a variety of assessment/testing methods. Develop individualized academic development plans with youth's participation. Teach academic skills to youth, plan and supervise academic studies of youth, and provide educational counseling to youth when needed. Develop and implement a curriculum to help youth increase their

educational levels. Adapt educational programming to meet youth's varying needs, abilities, and interests. This includes instructing youth individually and in groups; using various teaching methods such as lectures, discussions, and demonstrations; and supplementing presentations with computers, audiovisual aids, and other equipment and materials. Prepare lesson plans for assigned classes. This includes developing objectives and outlines following curriculum guidelines and state requirements. Collaborate with other teachers and professionals in the development of instructional programs. Plan and supervise class projects, field trips, visits by guest speakers, contests, or other experiential activities, and guide youth in learning from those activities. Monitor youth progress, hold regular conferences with youth to discuss progress, and adapt curriculum and lesson plans accordingly. Meet with other CHW staff to discuss individual youth's needs and progress and to ensure youth receive appropriate comprehensive services that will help them achieve educational goals. Assist youth requiring extra help due to learning disabilities, adjustment and/or academic problems, or special academic interests. Assist youth with the process of seeking post-secondary education. This includes developing opportunities for youth to explore college and vocational training programs; acting as a liaison between schools and youth; and helping youth with the financial aid application processes. Develop and coordinate a tutorial program using volunteer tutors. Maintain accurate and complete youth records and assist with collecting data and preparing reports. Perform other duties as assigned.

SUPERVISORY DUTIES: This position does not supervise any other position. **WORKING**

RELATIONSHIPS: Regular internal contact with all CHW staff, occasional outside contact with vendors and suppliers, and occasional contact with outside agencies, the public and the community. **KNOWLEDGE AND**

SKILLS: Education: Bachelor's Degree in Education or related field required. Certification in Adult Education preferred.

PREFERRED EXPERIENCE: Three or more years experience in academic instruction and curriculum development. Experience teaching adult learners. Knowledge: Knowledge of educational and vocational tests and assessments. Knowledge of academic program development, educational counseling, and financial aid counseling. Knowledge of educational strategies and techniques for assisting youth with educational and learning challenges. Knowledge of computers and computer-based learning.

Knowledge of issues in working with run-away, homeless and at-risk urban youth. Excellent written and verbal communication skills. Strong organizational and planning skills. Sensitivity to the needs of adult learners and diverse populations.

WORK ENVIRONMENT/PHYSICAL DEMANDS:

Constant interaction with youth. Considerable concentration. Frequent interruptions. Moderate noise level. Moderate traveling. Moderate sitting and standing, eye strain and walking. Light lifting.

HOW TO APPLY: Interested candidates should submit a Résumé with Cover Letter via email to: Jeni Brake at jbrake@chdc.org and cc: Brigitte Hodges at bhodges@chdc.org. In the subject line of the email, please write: **EDUCATION SPECIALIST**. Resumes alone will not be considered. ***Applications should be submitted no later than COB Friday, August 27, 2010.***

Covenant House Washington is an Equal Opportunity Employer - Covenant House Washington selects employees, and makes all other employment-related decisions, on the basis of qualifications without regard to race, color, religion, national origin, citizenship status, gender, disability, personal appearance sexual orientation, marital status, family responsibilities, military status, matriculation, political affiliation, or age.

COMMUNITY ANNOUNCEMENTS



Carlos Rosario International Public Charter School—MATRÍCULA PARA EL OTOÑO 2010—La escuela autónoma Carlos Rosario anuncia que la matrícula para las clases del semestre de OTOÑO 2010 se llevará a efecto en agosto, 1100 Harvard St. NW (esquina de la Harvard y 11th Street) con el siguiente horario:

¡INSCRIPCIÓN PARA ALUMNOS NUEVOS SOLAMENTE!
(Del 17 de agosto al 19 de agosto de 2010)

Martes 17, miércoles 18
10:00am – 7:00pm (mañana y noche SOLAMENTE)

Jueves 19
11:00am – 3:00pm (tarde SOLAMENTE)

Ofrecemos las siguientes clases: Orientación; Inglés 1, 2, 3, 4, 5, 6, 7, y 8; Vocabulario; Español para Hispano Parlantes; GED en Español (am, pm, noche); GED en Inglés (mañana y noche); GED avanzado (mañana y tarde); Informática Básica; *Microsoft Office*

Applications; Técnico en Mantenimiento de Computadoras CSS-100; Entrenamiento de Auxiliar de Enfermería; Arte Culinario; Ciudadanía; *Transitions Workshop* (costo); Lenguaje y Lectura para padres y Conversación en Español (costo).

RIFA DE CUPOS: Si el número de inscripciones de los **ALUMNOS NUEVOS** sobrepasa el número de cupos disponibles, los cupos se rifarán el 20 de agosto (1:00pm– 2:30pm). *Las personas favorecidas en la rifa de cupos terminarán la matrícula el 24-25 agosto de 10:00 am a 7:00 pm (mañana y noche solamente) y el 26 de agosto de 11:00 am a 3:00 pm (tarde SOLAMENTE).*

REQUISITOS PARA LA MATRICULA:

UNA identificación oficial vigente (licencia de conducir, pasaporte, u otro documento oficial con foto).

DOS documentos que verifiquen su domicilio en el Distrito de Columbia: contrato de alquiler con cheques cancelados o recibos de pago de los últimos dos meses, colilla de cheque reciente, estado de cuenta bancaria de los últimos dos meses, recibos de gas, luz o agua (no se aceptan recibos de teléfono), etcétera. La mayoría de estos documentos deben haber sido expedidos no más de 45 días antes de la fecha de matrícula.

REGISTRO DE VACUNAS: De acuerdo a la ley de vacunas No 3-20 del Distrito de Columbia todas las personas menores de 26 años deben presentar su registro de vacunas actualizado (incluyendo refuerzos) en el momento de la matrícula. Si no se presenta el registro de vacunas no se podrá matricular.

La matrícula es gratuita, excepto para las clases que tienen un costo, para los residentes del Distrito de Columbia pero se cobrará \$20.00 para cubrir el costo del carnet estudiantil.

Los documentos mencionados anteriormente son sólo ejemplos de lo que puede presentar. Para mayor información y para asegurarse que los documentos que tiene son los apropiados para demostrar que vive en DC por favor llame al (202) 797-4700 o visite nuestra página web: www.carlosrosario.org



■ The Spanish Catholic Center presents its Green Pre-Apprenticeship Construction Program. Register and receive FREE Green Building Training on: Solar Panel Installation, Weatherization, and Sustainable Green Building. You

will also receive training on: Occupational Math & Technical English as a Second Language, Basic Residential Electricity training, Safety training (Lead Safety, OSHA-10, CPR-First Aid).

16 weeks Cycles/Bilingual Training, Job Readiness training & Job referral, Assistance with student ID, T-shirt.

Participant Eligibility Requirements: DC & MD County residents* Men and women eligible to work*Basic English & Math*Be 18 yrs or older Ability to complete a 16-week training*Take CASAS evaluation test assessment*Access to reliable transportation to attend training*Low income, unemployed*High School or GED not required*Valid ID

16 week classes—Two Sections:

Section 1: Monday, Wednesday & Friday

Section 2: Tuesday, Thursday & Friday

Registration: August 2nd to August 25th, 2010

Intake: Monday, Tuesday, and Wednesday (10AM - 12:00PM/2:00PM – 4:00PM)

Metro station: Columbia Heights (Green line)

Buses: S2, S4, H4, H8, 42.

This program is funded in part by grants from the Executive Office of the Mayor, Office on Latino Affairs.



■ Programa de Subsidio de Transporte

Escolar—A partir del 9 de agosto de 2010, El Departamento de Transporte del Distrito de Columbia (DDOT) empezará a aceptar solicitudes para el programa de subsidio de transporte escolar para el año escolar 2010/2011 en el edificio municipal Reeves Center localizado en el 2000 de la calle 14th.

La siguiente lista provee información importante para estudiantes y padres de familia sobre el programa:

- Todos los estudiantes y/o padres de familia deberán obtener, de la escuela en la que están inscritos, un formulario para subsidio de transporte escolar antes de presentarse en el Departamento de Transporte del Distrito (DDOT). *(Las tarjetas de solicitud para viajar en el sistema del Metro/Metrorail ya no se entregan*

directamente en la oficina del programa de transporte escolar de DDOT)

- Antes de llegar a DDOT, ten(ga) a la mano su formulario de solicitud para subsidio de transporte escolar **firmado, con fecha y sellado** por el director/a de la escuela en la que está inscrito [su hijo/a].
- Traiga consigo todas las solicitudes necesarias y rellenas a la siguiente dirección para empezar la tramitación de documentos. **Recuerde que estaremos atendiendo a clientes en un lugar provisional localizado en el 1er piso de edificio municipal Reeves.**

Dirección:

Departamento de Transporte del Distrito (DDOT)
2000 de la calle 14th, 1er. piso (cerca de la Oficina de la Lotería) **Teléfono:** 202-673-1740

Horas de oficina:

Lunes – Viernes: 8:15 a.m. – 4:45 p.m.
Miércoles: 8:15 a.m. – 7:00 p.m. (Agosto - Octubre)

Nota: debido a un conflicto de espacio, se les pide a los clientes que los días 13 al 16 de septiembre vayan al 5.º piso del edificio Reeves. Para llegar al 5.º piso use los elevadores que se encuentran cerca de la Oficina de la Lotería (en la parte de atrás del edificio).

En preparación para la inscripción del año escolar 2010/2011, le recordamos que tome en cuenta lo siguiente: La ley del Distrito establece como mandato que, para que los estudiantes reciban descuentos en viajes de *Metrobus* o *Metrarail*, deberán de reunir los siguientes requisitos:

- Ser menores de 19 años, con excepción de estudiantes con discapacidad, quienes son elegibles hasta los 22 años de edad;
- Ser residente del Distrito de Columbia; y
- Estar inscrito en una escuela pública primaria o secundaria (*High School*), *Charter*, privada, o escuela parroquial que este localizada en el Distrito de Columbia

Si su hijo/a llena todos estos requisitos, por favor siga los pasos arriba mencionados y traiga su solicitud firmada, sellada y con fecha a la Oficina del Programa de Subsidio de Transporte Escolar de DDOT. Si tiene alguna pregunta, por favor llame al 202.673.1740.



■ School Transit Subsidy Program—

The District Department of Transportation (DDOT) will begin accepting 2010/2011 applications for the School

Transit Subsidy Program on Monday August 9th at the Reeves Center, which is located at 2000 14th Street, NW.

The following is important information about the program for students and parents:

- All students and/or parents must obtain a Student Travel Application from their school **before** coming to District Department of Transportation (DDOT). (*Travel Card Applications are no longer given out in DDOT's School Transit Subsidy Office.*)
- Have your Student Travel Application **signed, dated and stamped** by your school principal before you arrive at DDOT.
- Bring all completed applications to the following address for processing. **Please note we will be serving customers from a temporary location on the 1st floor of the Reeves Center.**

Address:

District Department of Transportation (DDOT)
2000 14th Street NW 1st Floor (near DC Lottery Office)
Telephone: 202-673-1740

Hours: Monday – Friday: 8:15 am – 4:45 pm
Wednesdays: 8:15 am – 7:00 pm (August-October)

Please note: due to space conflicts, September 13-16 customers should go to the 5th Floor at the above address, by using the rear elevators near the DC Lottery Office

As we prepare for the registration for the 2010/2011 school year, we would like to remind you of the following: District law mandates that in order for students to receive discounted travel on Metrobus and Metrorail they must meet all of the following three qualifications:

- Under 19 years of age with the exception of student with disabilities who are eligible until 22 years of age;
- Resident of the District; and
- Enrolled in an elementary or secondary public, charter, private or parochial school that is located in the District of Columbia.

If you meet the above criteria, please follow the steps above and bring your signed, dated and stamped application to DDOT's School Transit Subsidy Office. If you have questions or concerns please call 202-673-1740.



■ **The Catholic University** of America's Metropolitan School of Professional Studies and Catholic Charities have crafted a special partnership aimed at creating more robust educational opportunities for those serving the community.

Students who are admitted to the HSA certificate program or the A-S.-HS may now pursue coursework through traditional classroom-based delivery as well as earn up to (6) social science elective credits through prior learning assessment (PLA) of the PCEP coursework.

Students who complete the Catholic Charities PCEP program can transfer the credits to the Catholic University's MSPS for six semester credit hours. PCEP students will also receive a tuition discount from the Catholic University's MSPS.

For additional information, and/or if you are interested in applying to the MSPS, please contact MSPS's Director of Admissions Susan Scully at scullys@cua.edu, 202.319.5256, or visit the MSPS Admissions and Financial Aid page at the following web address: <http://metro.cua.edu/admissions>.

Don't forget to follow us on .